

List of Required Documents for Retirement through the
IBEW LOCAL 25 PENSION FUND:

1. Marriage Certificate, if applicable;
2. Your Birth Certificate;
3. Your spouse's Birth Certificate, if applicable;
4. Yours and your spouse's (if applicable) Social Security Card(s);
5. If you wish Direct Deposit, you *MUST* provide the bank name, *FULL* street address for the bank, routing number and account number;
6. Secondary beneficiary information, if applicable, *MUST* include name, address and social security number.
7. If you are in receipt of a Social Security Total Disability Award we will need a copy of the entire award letter from the Social Security Administration.
8. Divorce Decree(s), if applicable, *AND* corresponding Separation Agreement(s) or Stipulation(s) of Settlement. A Separation Agreement or Stipulation of Settlement would be referred to in the Divorce Decree but would not necessarily be included in the Divorce Decree. The full and complete copy of each of the above is required.
9. If a spouse is deceased, we will need a photostat copy of the Death Certificate.
10. If you own an electrical license(s), we will require proof that the license(s) has been *surrendered* (not merely shelved).

The above listed documents, where applicable, must be provided to the Fund Office before retirement benefits can be processed.